

Removing the Electronic Capture & Store (ECS) Application

USING THE REMOVE OR REMOVE PROGRAMS FROM THE CONTROL PANEL MAY NOT REMOVE ALL REFERENCES TO THE ECS APPLICATION.

The following steps should be performed to remove all references to ECS:

Note: It is assumed that the person using ECS has permissions to remove software and can modify the Windows registry. If you cannot perform these functions, contact your Systems Administrator or Information Management Office for assistance.

1. Open Outlook
2. Under the Tools menu, select the Options menu, click the tab marked Other and select the Advanced Options. Click the COM Add-Ins & button
3. Uncheck the Electronic Capture and Store Applet add-in.
4. Close Outlook.
5. Go to the Control Panel and select the Add or Remove Programs icon. Uninstall Electronic Capture and Store.
6. Go to the Start bar and click Run. At the textbox to run the command, type regedit.
Warning: If you use Registry Editor incorrectly, you may cause serious problems that may require you to reinstall your operating system. Use the Registry Editor at your own risk.
7. Open the following key in the left pane:
HKEY_LOCAL_MACHINE\SOFTWARE\Microsoft\Exchange\Client\Extensions.
8. Right mouse click on Electronic Capture and Store Applet in the right pane and select "Delete" from the menu.
9. Click "Yes" when asked if you want to delete this value.
10. Open the following key in the left pane: HKEY_CURRENT_USER\SOFTWARE\.
11. Right mouse click on Army and select "Delete" from the menu.
12. Click "Yes" when asked if you want to delete the key and subkeys.

All references to ECS should now be removed from the workstation.

If you have a question or problem removing previous versions of ECS, submit your inquiry thru the Online Help Desk located at the bottom of any page on the ARIMS website at <https://www.arims.army.mil>.